**केंद्रीय विद्यालय बुडायन**

**KENDRIYA VIDYALAYA BUDAYAN**

**पंजीकरण फॉर्म**

**Registration Form**

|  |  |  |
| --- | --- | --- |
| 1 | Name of the firm |  |
| 2 | Name of the owner  / proprietor |  |
| 3 | Complete Postal Address |  |
| 4 | Firm Registration No. |  |
| 5 | E-mail |  |
| 6 | Website (If any) |  |
| 7 | Landline No. |  |
| 8 | Mobile No. |  |
| 9 | GST No. (Enclose copy) |  |
| 10 | TAN No. (Enclose copy) |  |
| 11 | PAN No. of the firm / owner (Enclose copy) |  |
| 12 | EPF Registration No. |  |
| 13 | ESI Registration No. |  |
| 14 | GeM Registration No. (If any) |  |
| 15 | Current Bank Account No. |  |
| 16 | Bank Name & Address |  |
| 17 | IFSC No. |  |

1. Product/Items/Services/Category for which Registration is applied for:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.No. | Name of the Product/Services | Whether | Original | Remarks |
| Manufacturer/Authorized | |
| Agent or Distributor or | Dealer |
| / GeM Registered firm |  |
|  |  |  | |  |
|  |  |  | |  |
|  |  |  | |  |

[In case of supplier please enclosed authorization of your manufacturer/Authorized dealer/ Supplier/ Contractors Certificate/OEM Certificate]

1. Details of experience & place of work during the last 03 years

|  |  |  |  |
| --- | --- | --- | --- |
| S. No. | Institute where services rendered or articles supplied | Year | Remarks if any |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

NOTE:

1. The firm must have sound solvency status and must have valid license/Permission of the competent authority for which registration has applied TIN/PAN and GST number is compulsory.

Preference may be given to the firms providing the following documents

* 1. Audited copies of the Balance Sheet of preceding two financial years.
  2. Income tax clearance certificate of the preceding two financial years.
  3. Certificate of credit / solvency certificate from the bank.

1. The Vidyalaya reserves the right of empanelment/Cancellation of the supplier/firm/service provider from its approved lists at its absolute discretion without assigning any reason.

**UNDERTAKING**

I, Mr./Mrs proprietor of M/s do hereby undertake that the information furnished is correct to the best of my knowledge and belief. In case of any information/and/or supporting document furnished by me is found to be incorrect// fake, the offer of my contract may be treated as null and void and hence cancelled. I shall provide prompt service following the best and fair practices.

Signature :

Place: Name of Proprietor :

Date: Seal of the Firm :